

Website Publication/Notice Board

SAARC Tuberculosis and HIV/AIDS Centre (STAC)

Expression of Interest (Eol) For supply of Goods and Services

Date: 06 April, 2026

The SAARC Tuberculosis and HIV/AIDS Centre has to update the roster of potential suppliers and service providers in Nepal by registering their firms to make eligible for supplying of following goods and services to the SAARC Tuberculosis and HIV/AIDS Centre, STAC .

S. No	Goods/Services	S. No	Goods/Services
1	Stationery materials	10	Hotel/hospitality Service (Rooms/Hall) Kathmandu valley based 3-5 star hotels
2	Office equipment (computer, Printer, photocopy machine, IT items and Library/software/s) and their spare parts supply, maintenance and servicing	11	Drinking/tanker Water Supply
3	Travel and ticketing services	12	Photo and Video graphic for the official events
4	Printing Press Services	13	Internet/Web-related services/Zoom (100 to 700 participants)
5	Meeting/Conference Bags manufacturing/suppliers,	14	Security Guard /Plumbing/electrical services
6	Vehicle rental/Hiring Service	15	Tailoring/Uniform Suppliers
7	Digital Board/items Repair and maintenance	16	Event planning and management
8	i. TOYOTA and Scorpio vehicles Maintenance/repair services ii. TOYOTA and Scorpio vehicle's spare parts supply	17	Conference Kit and branding
		18	Flex, screen Print, Mementos etc. print/supply
		19	Furniture supply and repair
9	Petrol, easel, lubricant supply/providers	20	Laboratory equipment, consumable and non-consumable items supply

The registration of validity shall be for one year from the date of final approval of list.

The interested Firms can submit their Eol to the SAARC Tuberculosis and HIV/AIDS Centre (within office hours Monday to Friday) Via Online/offline attaching all required documents (copies of VAT and Firm Registration and Tax Clearance Certificates, list of clients and company profile etc.) in prescribed attached Format, within **15 days of this Notice**.

The STAC reserves all the rights to accept/reject roistering of firms in the list in case to case basis. The application for registering in STAC can be downloaded from the same notice published in STAC website www.saarctb.org

Note: Those who have registered earlier in 2025 do not need to reapply as they are already enlisted.

SAARC Tuberculosis and HIV/AIDS Centre, Thimi

Date:.....

The Director,
SAARC Tuberculosis and HIV/AIDS Centre (STAC)
Thimi, Bhaktapur.

Subject: Application for registration of Firm to supply the Goods/Services

Dear Sir/Madam,

According to the SAARC TB and HIV/AIDS Centre's notice dated 06 April, 2026, **Expression of Interest (Eoi) For supply of Goods and Services, we express our interest to provide following goods/services indicated (✓) below.** Therefore, I am enclosing the copies of required documents for registration of our firm in our organization.

✓	Goods/Services	✓	Goods/Services
1	Stationery materials	10	Hotel/hospitality Service (Rooms/Hall) Kathmandu valley based 3-5 star hotels
2	Office equipment (computer, Printer, photocopy machine, IT items and Library/software/s) and their spare parts supply, maintenance and servicing	11	Drinking/tanker Water Supply
3	Travel and ticketing services	12	Photo and Video graphic for the official events
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6	Vehicle rental/Hiring Service	15	Tailoring/Uniform Suppliers
7	Digital Board/items Repair and maintenance	16	Event planning and management
8	i. TOYOTA and Scorpio vehicles Maintenance/repair services	17	Conference Kit and branding
		18	Flex, screen Print, Mementos etc. print/supply
	ii. TOYOTA and Scorpio vehicle's spare parts supply	19	Furniture supply and repair
9	Petrol, easel, lubricant supply/providers	20	Laboratory equipment, consumable and non-consumable items supply
The registration of validity shall be for one year from the date of final approval of list.			

Enclosed:

- i. Copy Firm Registration,
- ii. VAT Registration,
- iii. Tax Clearance Certificates,
- iv. list of clients'/company profile.

Yours sincerely

Signature:

Name:

Post:

Form/Company Stamp: