

SAARC Tuberculosis and HIV/AIDS Centre (STAC)

Notice

for hiring the short term consultancy for mid-term review of SAARC Regional Strategies on HIV/AIDS (2018-2023)

The SAARC Tuberculosis and HIV/AIDS Centre has to conduct the mid-term review of following SAARC Regional Strategies, through correspondence and virtual methods, which is being implanted SAARC Member States:

i. SAARC Regional Strategies on HIV/AIDS (2018-2023)

Methodology;

- i. Correspondence, data and information collection through published reports, documents, strategic plans websites etc. of SAARC, STAC, NTPs and NACPs of the SAARC Member States as well as other relevant sources to be collected by Expert for the reference and situation analysis.
- ii. In depth Discussion (E-mail/correspondences/telephone/meetings) with STAC
- iii. Presentations in the local Meetings/consultations/discussion and incorporate the feedbacks for finalization of documents.
- iv. Development of draft Mid-term Review Report.

Reference Documents/Materials to be provided by STAC

- i. 1st Publications of above all Strategies.
- ii. National Strategic Plans of NTPs and NACPs of Member States

Qualification of Expert/s:

- i. Must be a National of the SAARC Member States.
- ii. Medical/Public Health background with Master Degree/PhD.
- iii. Experience in related field/s at the SAARC Regional /National level
- iv. Knowledge of latest technology & development and experience in the field/s
- v. High proficiency in oral and written English which may be depicted in the documents/reports printed/publication

The Applicant is required to submit the following;

- i. Covering letter
- ii. Updated CV
- iii. Detailed Concept Note with methodology
- iv. A statement indicating how the applying consultant is most suitable for the competency

Proposal

The Summary of Proposal/Concept Note should contain the mid-term review of above strategy and future action plan for successful implementation. The proposal should also incorporate road map and time frame with situation analysis, data/information collection & analysis, findings and recommendation..

Deliverable:

Technically refined Final draft of analytical mid-term reports of above Strategies by August, 2021.

Consultancy Fee/Remuneration

The Centre will pay US\$ 2000.00 (per strategy US\$ 2000.00/equivalence in NRs). The Centre will not bear any separate costs

Mode of Payment:

The STAC shall pay Consultancy fee to the expert after successfully completion of the Task and acceptance of delivery.

The interested expert/team/agency meeting the criteria are advised to submit their Proposal to; SAARC Tuberculosis and HIV/AIDS Centre, Thimi, Bhaktapur, Nepal in the emails: director@saarctb.org , deputydirector@saarctb.org and admin@saarctb.org within 10 May, 2021 to conduct mid-term review of Strategy/strategies. For review of each strategy a separate proposal may be submitted.

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